

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1 18

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 06/18/2014		2. CONTRACT NO. (If any) EP-W-14-020		6. SHIP TO: a. NAME OF CONSIGNEE Robert Benson	
3. ORDER NO. 0005		4. REQUISITION/REFERENCE NO. PR-OW-14-00290			
5. ISSUING OFFICE (Address correspondence to) HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460				b. STREET ADDRESS US EPA-OW-OWOW-OCPCD-MPCB 1200 PENNSYLVANIA AVE., NW MC-4504-T	
				c. CITY WASHINGTON	d. STATE DC
				e. ZIP CODE 20460	
7. TO: NA				f. SHIP VIA	
a. NAME OF CONTRACTOR SRA International, Inc.					
b. COMPANY NAME				8. TYPE OF ORDER	
c. STREET ADDRESS 4300 FAIR LAKES COURT				<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY Fairfax		e. STATE VA	f. ZIP CODE 22033		
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE HPOD	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))						12. F.O.B. POINT Destination
<input type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone		
<input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED	<input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM	<input type="checkbox"/> h. EDWOSB				
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)		
a. INSPECTION Destination	b. ACCEPTANCE Destination					

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	DUNS Number: 097779698 The purpose of this Task Order is to procure the services of SRA to perform the duties as outlined in the SOW. A Work Plan and Cost Estimate is due to EPA within ten business days from the date of this Order. Continued ...					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:						
	a. NAME RTP Finance Center						\$3,000.00
	b. STREET ADDRESS (or P.O. Box) US Environmental Protection Agency RTP-Finance Center Mail Drop D143-02 109 TW Alexander Drive						\$3,000.00
c. CITY Durham				d. STATE NC	e. ZIP CODE 27711		17(i) GRAND TOTAL

22. UNITED STATES OF
AMERICA BY (Signature)

23. NAME (Typed)
Patrice L. Cunningham
TITLE: CONTRACTING/ORDERING OFFICER

SCHEDULE - CONTINUATION

2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

ORDER NO.

06/18/2014

EP-W-14-020

0005

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>TOPO: Robert Benson Max Expire Date: 06/30/2015</p> <p>Admin Office: HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460</p> <p>Period of Performance: 06/18/2014 to 06/30/2015</p> <p>Regional Trash Free Waters Strategies and Implementation Plans</p> <p>Accounting Info: 14-15-B-87DE-202B88-2505-1487EE4007-00 1 BFY: 14 EFY: 15 Fund: B Budget Org: 87DE Program (PRC): 202B88 Budget (BOC): 2505 DCN - Line ID: 1487EE4007-001 Funding Flag: Partial Funded: \$3,000.00</p> <p>The obligated amount of award: \$3,000.00. The total for this award is shown in box 17(i).</p>				3,000.00	
TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))					\$3,000.00	

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION NOT USABLE

OPTIONAL FORM 348 (Rev. 4/2006)

Prescribed by GSA FAR (48 CFR) 53.213(f)

Facilitation of Regional Trash Free Waters Strategies and Implementation Plans

ABSTRACT: Task Order provides facilitation services to the Office of Water to assist EPA and outside stakeholders in development and implementation of strategies and commitments to reduce volume of trash in water bodies in the Mid-Atlantic, Gulf area and potentially Great Lakes Region and Puerto Rico/Caribbean.

I. BACKGROUND

Among the many water quality issues that EPA addresses is the problem of trash, litter, and debris that enters the aquatic environment. Trash has become a pervasive problem for oceans, coasts, and inland watersheds, causing aesthetic blight, but also ecological impacts and possibly human health effects as well. The costs of dealing with aquatic trash, in terms of clean-up costs and economic impacts on local economies, can be severe.

Approximately 80% of aquatic trash comes from land-based sources. Much of that trash consists of plastics and packaging materials. Given these factors, EPA has developed a new program called Trash Free Waters (TFW), which has been designed with a strong emphasis on helping states and localities reduce the volume of trash and debris (particularly plastics and packaging materials) that enters both freshwater and coastal ecosystems.

The TFW program is intended to support trash prevention and reduction initiatives by government agencies and non-governmental organizations at the Federal, state, and local levels. EPA intends to be a catalyst for states and localities to develop strategies to deal with trash and litter in more proactive ways, and in so doing, protect the environment, reduce their costs over the long term, and enhance their economies. The TFW program has five elements, each of which addresses a factor that has been identified by many external constituent groups as important to help states and localities deal with trash more efficiently and cost-effectively.

One program element is to develop regional TFW strategies that reflect the unique issues, opportunities, stakeholders, needs, and barriers in a targeted geographic area (as opposed to nationwide). Another TFW program element is to develop public/private partnership strategies to specifically reduce the volume of packaging and plastic waste that enters water.

In 2013, EPA initiated stakeholder dialogue processes to address both of these program elements. Under Contract EP-W09011 and Task Order 131 as amended, the Agency utilized expert facilitation and consensus-building support to begin development of a Trash Free Waters strategy for the Mid-Atlantic region. EPA also used this contractor support to start a dialogue process to identify innovative project proposals for greatly increasing the recovery and reuse of packaging waste, which would result in less packaging trash entering waterways throughout the U.S. As of April 2014, these processes have been very successful in generating stakeholder engagement and laying the groundwork for consensus and project implementation. Participant groups to date have included states, municipalities, businesses, trade groups, and NGOs.

Based on progress made so far and the resulting growth of interest in the Trash Free Waters Program among many constituent groups in other parts of the country, EPA will be continuing and expanding this program in 2014 and beyond. The ongoing Mid-Atlantic regional planning effort requires continued facilitation and tactical support to achieve broad stakeholder consensus on a project agenda and the initial implementation of endorsed actions. The TFW packaging project also requires continued facilitation of the ongoing process to define and endorse public-private partnership action agenda.

In addition, EPA requires support under this Task Order for expansion of the TFW program into at least two new regions. Initial scoping work already is underway for the Gulf of Mexico coastal rim and a TFW initiative in Puerto Rico (with possible further expansion to the Caribbean at large).

This Task Order has been written to provide support for specifically target program activities, but also to support further exploratory work in other regions as well. For example, the Agency is exploring program opportunities in the Great Lakes and other regions and may require initial groundwork support for dialogue and consensus-building in these areas under this Task Order.

Since the beginning of the Trash Free Waters program, EPA has utilized expert facilitation support to ensure that participating stakeholders include a wide and diverse range of organizations and individuals, including but not limited to EPA national and regional programs, NOAA and other Federal agencies, state environmental agencies, municipal governments, non-governmental environmental organizations, academics, businesses, and trade associations. The program has and will continue to expand the core set of stakeholders on an ongoing basis. EPA will continue to hold meetings in Washington DC and in other coastal locations as determined by logistical factors and stakeholder location. Meetings will occur via conference calls as well.

Work under this Task Order cover work on these projects from Task Order initiation through June 30, 2015.

II. SCOPE OF WORK - TASKS

General assumptions for level of effort on this task order: EPA expects that there could be approximately 12 day-long plenary (in person) meetings and 36 2-hour conference calls during the course of this task order period of performance. In addition, EPA expects the service provider to have extensive communications with up to 30 stakeholders/groups per project between scheduled meetings in order to assure that research, analysis, option development and implementation plans are robust and acceptable to the project groups.

A. Preliminary Work Applicable to All TFW Projects

1. The Contractor shall select a senior dispute resolution professional(s) to act as convener(s) and facilitator(s) for this proceeding in consultation with the Project Officer (PO) and Task Order Project Officer (TOPO). The dispute resolution professional shall have the following experience, skills, knowledge or educational background:
 - knowledge of EPA authorities and programs;

- experience in working with a diverse range of stakeholders, including Federal and State agencies, public and private sector non-governmental organizations, citizens and communities;
 - experience in gathering information from stakeholders and assessing policy issues, systemic drivers and barriers that affect outcomes, and opportunities to connect and leverage relevant existing programs;
 - knowledge of the Trash Free Waters program, specifically work done to date in the Mid-Atlantic region;
 - highly developed skills for strategic planning, program design, and program implementation, facilitation, meeting preparation and management, and consensus-building;
 - experience developing summary analyses and white papers.
2. The contractor shall submit a work plan in accordance with the requirements of this contract. The contractor shall document procedures for substitution of labor categories over the life of the project in the workplan.
 4. The prime contractor shall be responsible for oversight of deliverables on this Task Order and shall be responsible for transmission of monthly reports and invoices as required by the contract. Monthly status reports shall report the project status of each separate project under this task order to enable the TOPO to correctly assign appropriations expenditures when paying invoices and provide cumulative draw-down of project funding overall.
- B. Preparatory Consultation and Planning to Start-up of Each TFW Project (Situation Assessment/Convening).
1. In consultation with the EPA TOPO, the contractor shall meet with or call EPA staff involved in the project to discuss in more detail what EPA perceives are the incentives, frustrations, obstacles or barriers to achieving the goal of the project, what processes are going well, the technical or substantive issues involved in the project from EPA's perspective, other parties potentially involved in the project and the public participation efforts or consultation efforts already underway.
 2. In consultation with the EPA TOPO, the contractor shall identify and contact affected interest groups and potential parties to discuss the project. The possible subjects of these consultations include, but are not limited to, the goals and objectives of the project, existing programs and other work that may support project objectives, stakeholder perspectives on systemic drivers and barriers that affect project success, the proposed consultative process, technical or substantive issues to be addressed, other parties potentially involved in the dialogue, the structure of the process, and the timing and schedule for the process.

The contractor shall contact parties identified by the EPA TOPO as "key parties" first. If no barriers to a consultative process are identified, the contractor shall proceed to contact all potential parties.

If initial contacts with the key participants reveal that a consultative process is not feasible, the contractor shall notify the EPA PO and TOPO, explain the difficulties (lack of interest, unequivocal opposition of a key party, disagreement about the definition of the problem, wrong forum or process, etc.) and await further their decision on whether to proceed to contact additional potential participants.

3. The contractor shall provide verbal or email reports weekly to the TOPO on the general progress of the assessment effort.
4. The contractor shall debrief the EPA TOPO, PO and EPA team on his/her findings and shall discuss a range of process options designed to improve the chances that the group will be able to complete the project on time.
5. After this debriefing, the contractor shall prepare a draft written report summarizing the process options, the pros and cons of the options, the parties who were interviewed, the parties or organizations who should be involved, the issues that should be discussed, time frames and schedule and generalized cost estimates for each option. Upon receipt of comment, the contractor shall prepare and submit a final report and distribute it as needed to parties who were interviewed and who are involved in subsequent dialogue.
6. If a consultative process is recommended and the EPA TOPO and PO decide to proceed, the contractor shall assist them in contacting potential parties to obtain commitments to participate in the consultative effort.
7. Upon request of the TOPO, the contractor may arrange for and facilitate organizational stakeholder meetings to discuss the form of the dialogue process and the parties to be involved, to get public commitments to go forward from each of the parties, discuss the issues involved, and/or the ground rules for the process.

C. Stakeholder Dialogue and Consensus-Building for Regional Strategy Development

The contractor will engage selected stakeholders in dialogue processes to seek consensus and action commitments on regional strategies for trash prevention and reduction in selected geographic areas identified by EPA. These dialogue and planning processes will operate in parallel with one another, but will vary in terms of their pace, issues; actions, and overall approach based on the unique environmental circumstances of each region; the nature of existing programs; the political, economic, and cultural setting of each region; and the interests and capabilities of regional stakeholders. The contractor will continue work already underway in the Mid-Atlantic region, focusing on achieving consensus on a regional action agenda and facilitating initial discussions on individual project implementation. The contractor will define and initiate dialogue processes to develop TFW strategies in the Gulf of Mexico region and in Puerto Rico, tailoring the stakeholder engagement model used in the Mid-Atlantic to address those specific regions. The contractor will provide support for initial groundwork discussions and strategic planning for TFW programs in other regions as well, as directed by EPA. In all of these locations, the contractor shall do the following:

1. The contractor shall meet with the EPA TOPO, EPA lead, and the Chair (if any) of the group to discuss roles and responsibilities during the process.
2. The contractor shall propose an initial draft of operational ground rules for the project. At the initial meetings, the contractor shall assist the group in further developing and refining the ground rules or operating procedures of the group and shall distribute these rules to the participants.
3. The contractor shall provide a draft agenda to the PO and TOPO for each meeting. The contractor may consult EPA and all relevant parties in preparing a draft agenda. Upon receipt and incorporation of PO and TOPO comment, the contractor shall distribute the final agenda to the PO, TOPO, committee members and other participants.

The contractor shall communicate in person, by phone or in writing with participants and between meetings to ensure that issues and concerns have been communicated accurately and that participants are adequately prepared for the next meeting. The contractor shall keep confidential that information which parties specify as confidential. As needed and in consultation with the TOPO, the contractor shall assist in running a list serve or web based conversation to improve communication of the group between meetings.

4. The contractor shall facilitate all plenary sessions, subcommittees, workgroups and conference calls. As facilitator the contractor shall assist participants in articulating their interests, identifying areas of agreement, and developing consensus solutions to the problems that divide them. As facilitator, s/he shall keep the parties talking, listening, and moving--as much as possible-- towards the goal of the process. **THE FACILITATOR SHALL NOT TAKE A POSITION ON THE MERITS NOR RECOMMEND TO THE PARTIES WHAT THE SUBSTANTIVE RESOLUTION OF AN ISSUE SHOULD BE.**
5. The contractor shall provide draft meeting summaries to the EPA PO, TOPO, and the participants. Upon receipt and incorporation of comment, the facilitator shall distribute final meeting summaries to the EPA PO, TOPO, and other participants per the process ground rules.
6. The contractor shall assist the parties in gathering, compiling and analyzing information pertaining to control and prevention of trash occurrence in waters, and summarize such information in short memoranda, white papers, option papers. The contractor shall assist parties in drafting documents memorializing their agreements, commitments or intentions. The contractor shall assist parties in preparing communications documents such as fact sheets, outreach materials etc to assist in building support for actions to reduce trash occurrence in waters.
6. Upon request of the TOPO, the contractor shall provide meeting facilities, equipment, supplies and support for some or all meetings of the plenary group, subcommittees, and workgroups when Federal facilities are not available, convenient or appropriate to the meeting. The contractor shall provide conference line or web support for conference calls or webinars or other on-line communications methods when EPA is unable to do so.

7. Upon request of the TOPO, the contractor shall invite subject matter experts in the field of trash and litter management and marine debris to participate as stakeholders, panelists, and/or presenters in dialogue sessions. Such participation shall be voluntary rather than as paid subcontractors or consultants.

D. Stakeholder Dialogue and Consensus-Building for Plastics/Packaging Source Reduction

In parallel with Task C, the contractor also will engage selected stakeholders in a dialogue to seek consensus and action commitments on a strategy for greater recycling, recovery, and reuse of plastics and packaging in order to keep these materials out of the aquatic environment. The focus of this task will be both national and regional, based on stakeholder preferences, with the initial regional focus on the Mid-Atlantic region.

1. The contractor shall meet with the EPA TOPO and EPA lead, to discuss roles and responsibilities, schedule and outcomes of the process.
2. The contractor shall provide a draft agenda to the PO and TOPO for each meeting. The contractor may consult EPA and all relevant parties in preparing a draft agenda. Upon receipt and incorporation of PO and TOPO comment, the contractor shall distribute the final agenda to the PO, TOPO, committee members and other participants.

The contractor shall communicate in person, by phone or in writing with participants and between meetings to ensure that issues and concerns have been communicated accurately and that participants are adequately prepared for the next meeting. The contractor shall keep confidential that information which parties specify as confidential. As needed and in consultation with the TOPO, the contractor shall assist in running a list serve or web based conversation to improve communication of the group between meetings.

3. The contractor shall facilitate all plenary sessions, subcommittees, workgroups and conference calls. As facilitator the contractor shall assist participants in articulating their interests, identifying areas of agreement, and developing consensus solutions to the problems that divide them. As facilitator, s/he shall keep the parties talking, listening, and moving--as much as possible-- towards the goal of the process. **THE FACILITATOR SHALL NOT TAKE A POSITION ON THE MERITS NOR RECOMMEND TO THE PARTIES WHAT THE SUBSTANTIVE RESOLUTION OF AN ISSUE SHOULD BE.**
4. The contractor shall provide draft meeting summaries to the EPA PO, TOPO, and the participants. Upon receipt and incorporation of comment, the facilitator shall distribute final meeting summaries to the EPA PO, TOPO, and other participants per the process ground rules.
5. The contractor shall assist the parties in gathering, compiling and analyzing information pertaining to control and prevention of trash occurrence in waters, and summarize such information in short memoranda, white papers, option papers. The contractor shall assist parties in drafting documents memorializing their agreements, commitments or intentions. The contractor shall assist parties in preparing communications documents

such as fact sheets, outreach materials etc to assist in building support for actions to reduce trash occurrence in waters.

6. Upon request of the TOPO, the contractor shall provide meeting facilities, equipment, supplies and support for some or all meetings of the plenary group, subcommittees, and workgroups when Federal facilities are not available, convenient or appropriate to the meeting. The contractor shall provide conference line or web support for conference calls or webinars or other on-line communications methods when EPA is unable to do so.
9. Upon request of the TOPO, the contractor shall invite subject matter experts in the field of trash and litter management and marine debris to participate as stakeholders, panelists, and/or presenters in dialogue sessions. Such participation shall be voluntary rather than as paid subcontractors or consultants.

E. Final Reports and Evaluation

1. The contractor shall create final reports for each geographic region project for which a TFW strategy is developed under Task C and for Task D. Because of the interrelationship of these tasks, reports for Task C may address results from Task D, and vice versa. The content of every report shall include:
 - (a) Descriptions of the projects undertaken in Tasks C and D, including the background, the issues discussed the resolution of issues, the parties involved, consensus agreements reached, and follow-up activities to be accomplished.
 - (b) Public statements of the background and accomplishments of the stakeholder dialogue processes.
 - (c) Copies of documents compiled by or agreed upon by working groups (ground rules, agreements, statements, strategies, implementation plans, etc.); These may be posted to an internal EPA or external internet site and just referenced.
 - (d) Mailing lists for working group members, public observers, and interested parties;
 - (f) Process reflections by the facilitator summarizing results of the efforts, analysis of issues and balance of parties, procedural lessons learned, and recommendations for improvements in the process. As directed by the TOPO, the contractor shall participate in a post-process debriefing with EPA officials, including the PO, TOPO and Technical Directive and relevant EPA management, to discuss lessons learned and next steps.

The contractor shall provide draft final reports to the PO and TOPO for comment. The PO and TOPO will review the draft final reports and provide comments and revisions as necessary. The contractor will prepare the final reports incorporating the PO and TOPO comments and revisions. The contractor shall provide one copy of the final report to the PO, one copy to the TOPO, and one copy to each party involved in the process as a member or observer. The final reports may be provided in electronic format if the TOPO agrees.

2. The service provider shall participate in EPA CPRC's case evaluation process upon request of CPRC's Director by completing the mediator evaluation form and returning it as requested within 4 months of submission of the final report for each of the agreement seeking projects under this Task Order.

III. WORK APPROACH

A. ADR and Public Participation Best Practices:

The Contractor shall approach this task in accordance with terms of the basic contract and according to the established norms and ethical standards of ADR professionals.

Based on EPA's evaluation of a large number of ADR cases, the Agency has determined that the following practices are significantly related to positive substantive, relational, and procedural outcomes from ADR cases. The contractor shall ensure that this direction is provided to ADR professionals providing services under this task order:

- Prior to the mediation or facilitation and throughout the process, the ADR professional shall inquire about whether individual participants have the time, financial, and logistical resources necessary to participate effectively in the process and -- where resources are inadequate -- assist them in identifying appropriate resources or in making necessary adjustments to the process to accommodate resource constraints.
- The ADR professional shall assist the participants in identifying the issues that are important to resolving any controversy and solutions that will address the needs shared by the participants.
- The ADR professional shall conduct the process to promote active engagement from all participants.
- The ADR professional shall explore with the participants appropriate ways to incorporate high quality and relevant information resources necessary to resolve the issues.
- To support productive dialogue and effective implementation of any agreements reached by the participants, the ADR professional shall ensure that participants have appropriate authority to make commitments on behalf of their organizations.

B. Ethical Codes of Conduct:

The Contractor shall ensure that ADR professionals serving as neutral third parties under this contract receive information about and perform in accordance with ethical codes applicable to the practice of dispute resolution professionals. Relevant examples of ethical codes include those adopted by:

- the American Arbitration Association, American Bar Association, Association for Conflict Resolution:
([http://www.acrnet.org/uploadedFiles/Practitioner/ModelStandardsofConductforMediatorsfinal05\(1\)\(1\).pdf](http://www.acrnet.org/uploadedFiles/Practitioner/ModelStandardsofConductforMediatorsfinal05(1)(1).pdf))
- the International Association of Facilitators: (<http://www.iaf-world.org/aboutiaf/CodcofEthics.aspx>)
- the International Association for Public Participation:

<http://iap2.affiniscape.com/displaycommon.cfm?an=1&subarticlenbr=8>)

C. Confidentiality

The contractor shall perform in accordance with generally acceptable norms and ethical procedures of the mediation profession. Information provided to the ADR professional by any of the parties, communications between parties and the ADR professional, and notes and dispute resolution work product generated by the ADR professional during work pursuant to this TO shall be maintained as confidential by the ADR professional pursuant to the provisions of the ADR Act of 1996 (Public Law 104-320; 5 USC 571 *et al*) and applicable federal, state and judicial requirements.

D. Contractor Representation

In gathering information or performing tasks with parties outside the EPA, the contractor will identify him/herself as a contractor to EPA, not an EPA employee.

The Contractor shall provide input or make recommendations based on the information gathered, however, decisions on all substantive issues will be made by EPA. **THE CONTRACTOR SHALL NOT INTERPRET EPA POLICY ON BEHALF OF EPA NOR MAKE DECISIONS ON ITEMS OF POLICY, REGULATION OR STATUTE. THE CONTRACTOR SHALL NOT TAKE A STAND ON THE MERITS OF SUBSTANTIVE ITEMS UNDER DISCUSSION.**

E. Status Notifications:

THE CONTRACTOR SHALL NOTIFY THE EPA PROJECT OFFICER AND PROGRAM OFFICE CONTACT WHEN 75% OF THE FUNDS PROVIDED HAVE BEEN EXPENDED OR WHEN FUNDING FOR LESS THAN 6 WEEKS WORK REMAINS. The Contractor shall also notify the TOPO when 75% of the funds have been used on any single case assignment. Notifications shall be in writing and cc to the Project Officer.

IV. REPORTS AND DELIVERABLES

The contractor shall send EPA all reports in accordance with the terms of the basic contract.

The contractor shall provide a work plan within the schedule provided in the basic contract and set out below.

Copies of all reports, meeting notices, agenda, summaries and any other written deliverables shall be sent to the TOPO listed below. If oral briefings are scheduled for EPA staff, the PO shall be notified in time to attend.

All reports shall be provided first in draft form. Upon receipt of comment from the EPA PO and TOPO, the contractor shall revise the report and distribute final copies as stated in the Scope of Work.

Schedule – Note that EPA may need to revise the dates for specific deliverables under Tasks C and D due to unanticipated issues regarding stakeholder interests and EPA program priorities:

Item:	Due No Later Than:
<u>Deliverables:</u>	
Work Plan	10 days from T.O. issuance
Draft Final Report for each Project	30 days after final agreement is reached.
Final Report for each Project	30 days after receipt of comment
<u>Transmittals:</u>	
Meeting Agenda	10 work days before meeting
Meeting Draft Summary	10 work days after meeting
Meeting Final Summary	10 work days after receipt of comments
Stakeholder Dialogue and Consensus-Building For Regional Strategy Development in the Mid-Atlantic	End of calendar 2014
Stakeholder Dialogue and Consensus-Building For Plastics/Packaging Source Reduction	End of calendar 2014
Stakeholder Dialogue and Consensus-Building For Regional Strategy Development in the Gulf of Mexico and Puerto Rico/the Caribbean	mid 2015
Other reports or transmittals	Per written direction of the TOPO

V. EPA CONTACTS

EPA Task Order Project Officer:

Robert Benson, Acting Chief, Marine Pollution Control Branch,
Office of Water
1200 Pennsylvania Avenue (MC 4504-T),
Washington, DC 20460
Phone: 202-566-2954
Email: benson.robert@epa.gov

Supervisor of TOPO:

Paul Cough, Director, Oceans and Coastal Protection Division, Office of Water
1200 Pennsylvania Avenue (MC 4504-T),
Washington, DC 20460
Phone: 202-566-0688
Email: Cough.Paul@epa.gov

Technical Contact (for substantive information on Trash Free Waters):

Robert Benson
1200 Pennsylvania Avenue (MC 4504-T),
Washington, DC 20460
Phone: 202-566-2954
Email: benson.robert@epa.gov

Laura Johnson
Office of Water, Mail code 4503T
1200 Pennsylvania Avenue (MC 4504-T),
Washington, DC 20460
Phone: 202-566-2954
Johnson.laura-s@epa.gov

Technical Contact (for substantive information on the plastics/packaging task):

Sara Hartwell
1200 Pennsylvania Avenue (MC 5301-P),
Washington, DC 20460
Phone: 703-308-7285
Email: Hartwell.sara@epa.gov

EPA Project Officer:

Deborah Dalton
Conflict Prevention and Resolution Center (MC-2388A)
Environmental Protection Agency
1200 Pennsylvania Avenue, N.W., Washington, DC 20460
Phone: (202) 564-2913 Fax: (202) 501-1715
dalton.deborah@epa.gov

CPRC Substantive Contact:

Deborah Dalton
Conflict Prevention and Resolution Center (MC-2388A)
Environmental Protection Agency
1200 Pennsylvania Avenue, N.W., Washington, DC 20460
Phone: (202) 564-2913 Fax: (202) 501-1715
dalton.deborah@epa.gov

VI. PERIOD OF PERFORMANCE

The period of performance of this task order shall be until June 30, 2015.

VII. ORGANIZATIONAL CHART

Nancy Stoner, Assistant Administrator for Water

 Benita Best-Wong, Director, Office of Wetlands, Oceans and Watersheds

 Paul Cough, Director, Ocean and Coastal Protection Division

 Robert Benson, Chief, Marine Pollution Control Branch

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 001		3. EFFECTIVE DATE 07/24/2014		4. REQUISITION/PURCHASE REQ. NO. PR-OW-14-00290	
5. PROJECT NO. (If applicable)		6. ISSUED BY HPOD		7. ADMINISTERED BY (If other than Item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) SRA International, Inc. Attn: NA 4300 FAIR LAKES COURT Fairfax VA 22033		9A. AMENDMENT OF SOLICITATION NO.		9B. DATED (SEE ITEM 11)	
9C. DATED (SEE ITEM 11)		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-14-020 0005		10B. DATED (SEE ITEM 13) 06/18/2014	
CODE 097779698		FACILITY CODE		11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS	

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
See Schedule Net Increase: \$197,000.00

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.232-22

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 097779698

The purpose of this modification is to approve the Work Plan and Cost Estimate submitted by the Contractor on 7-14 and accepted by the TOCOR on 7-14.

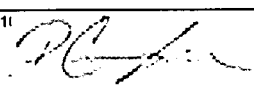
This modification also increases the ceiling of this Task Order by \$199,245 which brings the total estimated ceiling from \$3,000 to \$202,245.

This modification also provides incremental funding in the amount of \$197,000 which brings the total obligated amount from \$3,000 to \$200,000.

All other terms and conditions remain the same.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Patrice L. Cunningham	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	11 	16C. DATE SIGNED 07/24/2014

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-14-020/0005/001

PAGE 2 OF 2

NAME OF OFFEROR OR CONTRACTOR
SRA International, Inc.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>TOPO: Robert Benson Max Expire Date: 06/30/2015</p> <p>LIST OF CHANGES:</p> <p>Reason for Modification : Other Administrative Action</p> <p>Total Amount for this Modification: \$199,245.00</p> <p>New Total Amount for this Version: \$202,245.00</p> <p>New Total Amount for this Award: \$202,245.00</p> <p>Obligated Amount for this Modification: \$197,000.00</p> <p>New Total Obligated Amount for this Award: \$200,000.00</p> <p>Incremental Funded Amount changed: from \$3,000.00 to \$200,000.00</p> <p>CHANGES FOR LINE ITEM NUMBER: 1</p> <p>Total Amount changed from \$3,000.00 to \$202,245.00</p> <p>Obligated Amount for this modification: \$197,000.00</p> <p>Incremental Funded Amount changed from \$3,000.00 to \$200,000.00</p> <p>CHANGES FOR DELIVERY LOCATION: OW-OWOW-OCPD-MPCB</p> <p>Amount changed from \$3,000.00 to \$202,245.00</p> <p>CHANGES FOR ACCOUNTING CODE:</p> <p>14-15-B-87DE-202B88-2505-1487EE4007-001</p> <p>Amount changed from \$3,000.00 to \$200,000.00</p> <p>Percent changed from 100 to 98.88996</p> <p>Delivery Location Code: OW-OWOW-OCPD-MPCB</p> <p>Robert Benson</p> <p>US EPA-OW-OWOW-OCPD-MPCB</p> <p>1200 PENNSYLVANIA AVE., NW</p> <p>MC-4504-T</p> <p>WASHINGTON DC 20460</p> <p>Payment:</p> <p>RTP Finance Center</p> <p>US Environmental Protection Agency</p> <p>RTP-Finance Center (D143-02)</p> <p>109 TW Alexander Drive</p> <p>Durham NC 27711</p> <p>FOB: Destination</p> <p>Period of Performance: 06/18/2014 to 06/30/2015</p>				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 3	
2. AMENDMENT/MODIFICATION NO. 002		3. EFFECTIVE DATE 04/23/2015		4. REQUISITION/PURCHASE REQ. NO. See Schedule	
5. PROJECT NO. (If applicable)		6. ISSUED BY HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460		7. ADMINISTERED BY (If other than Item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) SRA International, Inc. Attn: NA 4300 FAIR LAKES COURT Fairfax VA 22033		(x) 9A. AMENDMENT OF SOLICITATION NO.		9B. DATED (SEE ITEM 11)	
CODE 097779698 FACILITY CODE		X 10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-14-020 0005		10B. DATED (SEE ITEM 13) 06/18/2014	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

- ☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: \$362,095.67
See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE X	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. FAR 52.243-3
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 097779698

The purpose of this modification is to approve the Revised Work Plan and Cost Estimate submitted by the Contractor on 4-8 and accepted by the TOCOR on 4-8

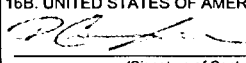
This modification also increases the ceiling of this Task Order by \$362,186 which brings the total estimated ceiling from \$202,245 to \$564,431.

This modification also provides incremental funding in the amount of \$362,095.67 which brings the total obligated amount from \$200,000.00 to \$562,095.67.

This modification also extends the period of performance to November 30, 2016.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Patrice L. Cunningham	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 04/23/2015

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-14-020/0005/002	PAGE OF 2 3
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NAME OF OFFEROR OR CONTRACTOR
SRA International, Inc.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>All other terms and conditions remain the same. TOCOR: Robert Benson Max Expire Date: 11/30/2016 LIST OF CHANGES: Reason for Modification : Supplemental Agreement for work within scope Period Of Performance End Date changed from 30-JUN-15 to 30-NOV-16 Total Amount for this Modification: \$362,186.00 New Total Amount for this Version: \$564,431.00 New Total Amount for this Award: \$564,431.00 Obligated Amount for this Modification: \$362,095.67 New Total Obligated Amount for this Award: \$562,095.67 Incremental Funded Amount changed: from \$200,000.00 to \$562,095.67 Maximum Potential Expiration Date changed to : 11/30/2016 CHANGES FOR LINE ITEM NUMBER: 1 Total Amount changed from \$202,245.00 to \$564,431.00 Obligated Amount for this modification: \$362,095.67 Incremental Funded Amount changed from \$200,000.00 to \$562,095.67</p> <p>CHANGES FOR DELIVERY LOCATION: OW-OWOW-OCPCD-MPCB Amount changed from \$202,245.00 to \$564,431.00</p> <p>NEW ACCOUNTING CODE ADDED: Account code: 14-15-B-87DE-202B89-2505-1587DE5001-001 Beginning FiscalYear 14 Ending Fiscal Year 15 Fund (Appropriation) B Budget Organization 87DE Program (PRC) 202B89 Budget (BOC) 2505 Job # (Site/Project) Cost Organization DCN-LineID 1587DE5001-001 Quantity: 0 Amount: \$2,095.67 Percent: .37129 Subject To Funding: N Payment Address:</p> <p>Continued ...</p>				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-14-020/0005/002PAGE OF
3 3NAME OF OFFEROR OR CONTRACTOR
SRA International, Inc.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>NEW ACCOUNTING CODE ADDED: Account code: 15-16-B-87DE17-202B89-2505-1587EE5001-001 Beginning Fiscal Year 15 Ending Fiscal Year 16 Fund (Appropriation) B Budget Organization 87DE17 Program (PRC) 202B89 Budget (BOC) 2505 Job # (Site/Project) Cost Organization DCN-LineID 1587EE5001-001 Quantity: 0 Amount: \$360,000.00 Percent: 63.78105 Subject To Funding: N Payment Address: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>Delivery Location Code: OW-OWOW-OCPCD-MPCB Robert Benson US EPA-OW-OWOW-OCPCD-MPCB 1200 PENNSYLVANIA AVE., NW MC-4504-T WASHINGTON DC 20460</p> <p>FOB: Destination Period of Performance: 06/18/2014 to 11/30/2016</p>				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE OF PAGES 1 3		
2. AMENDMENT/MODIFICATION NO. 003		3. EFFECTIVE DATE 05/02/2016		4. REQUISITION/PURCHASE REQ. NO. PR-OW-16-00209		5. PROJECT NO. (If applicable)	
6. ISSUED BY HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460		CODE HPOD		7. ADMINISTERED BY (If other than Item 6)		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) SRA International, Inc. Attn: NA 4300 FAIR LAKES COURT Fairfax VA 22033				(x) 9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				x 10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-14-020 0005			
				10B. DATED (SEE ITEM 13) 06/18/2014			
CODE 097779698		FACILITY CODE					

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
See Schedule Net Increase: \$240,000.00

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.243-3

E. IMPORTANT: Contractor ☐ is not. ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 097779698

The purpose of this modification is to approve the Revised Work Plan and Cost Estimate submitted by the Contractor on 4-26 and accepted by the TOCOR on 4-26

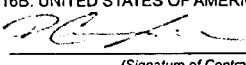
This modification increases the period of performance to June 30, 2017.

This modification also increases the ceiling of this Task Order by \$239,993.38 which brings the total estimated ceiling from \$564,431.00 to \$804,424.38.

This modification also provides incremental funding in the amount of \$240,000.00 which brings the total obligated amount from \$562,095.67 to \$802,095.67.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Patrice L. Cunningham	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 05/02/2016

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-14-020/0005/003	PAGE 2 OF 3
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NAME OF OFFEROR OR CONTRACTOR
SRA International, Inc.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>This modification also extends the period of performance to November 30, 2016.</p> <p>All other terms and conditions remain the same. TOCOR: Robert Benson Max Expire Date: 06/30/2017</p> <p>LIST OF CHANGES: Reason for Modification : Supplemental Agreement for work within scope Period Of Performance End Date changed from 30-NOV-16 to 30-JUN-17 Total Amount for this Modification: \$239,993.38 New Total Amount for this Version: \$804,424.38 New Total Amount for this Award: \$804,424.38 Obligated Amount for this Modification: \$240,000.00 New Total Obligated Amount for this Award: \$802,095.67 Incremental Funded Amount changed: from \$562,095.67 to \$802,095.67 Maximum Potential Expiration Date changed to : 06/30/2017</p> <p>CHANGES FOR LINE ITEM NUMBER: 1 Total Amount changed from \$564,431.00 to \$804,424.38 Obligated Amount for this modification: \$240,000.00 Incremental Funded Amount changed from \$562,095.67 to \$802,095.67</p> <p>CHANGES FOR DELIVERY LOCATION: OW-OWOW-OCPCD-MPCB Amount changed from \$564,431.00 to \$804,424.38</p> <p>NEW ACCOUNTING CODE ADDED: Account code: 15-16-B-87DE-202B88-2505-1687EE6002-002 Beginning FiscalYear 15 Ending Fiscal Year 16 Fund (Appropriation) B Budget Organization 87DE Program (PRC) 202B88 Budget (BOC) 2505 Job # (Site/Project) Cost Organization DCN-LineID 1687EE6002-002 Quantity: 0 Continued ...</p>				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-14-020/0005/003PAGE OF
3 3NAME OF OFFEROR OR CONTRACTOR
SRA International, Inc.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Amount: \$21,000.00 Percent: 2.61056 Subject To Funding: N Payment Address:</p> <p>NEW ACCOUNTING CODE ADDED: Account code: 16-17-B-87DE-202B88-2505-1687EE6002-001 Beginning Fiscal Year 16 Ending Fiscal Year 17 Fund (Appropriation) B Budget Organization 87DE Program (PRC) 202B88 Budget (BOC) 2505 Job # (Site/Project) Cost Organization DCN-LineID 1687EE6002-001 Quantity: 0 Amount: \$219,000.00 Percent: 27.22444 Subject To Funding: N Payment Address: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>Delivery Location Code: OW-OWOW-OCPCD-MPCB Robert Benson US EPA-OW-OWOW-OCPCD-MPCB 1200 PENNSYLVANIA AVE., NW MC-4504-T WASHINGTON DC 20460</p> <p>FOB: Destination Period of Performance: 06/18/2014 to 06/30/2017</p>				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE OF PAGES 1 3		
2. AMENDMENT/MODIFICATION NO. 004		3. EFFECTIVE DATE 05/24/2017		4. REQUISITION/PURCHASE REQ. NO. PR-OW-17-00117		5. PROJECT NO. (If applicable)	
6. ISSUED BY HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460		CODE HPOD		7. ADMINISTERED BY (If other than Item 6) CODE			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) SRA International, Inc. Attn: NA 4300 FAIR LAKES COURT Fairfax VA 22033				(x)			9A. AMENDMENT OF SOLICITATION NO.
							9B. DATED (SEE ITEM 11)
				x			10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-14-020 0005
							10B. DATED (SEE ITEM 13) 06/18/2014
CODE 097779698		FACILITY CODE					

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

- ☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: \$62,500.00
See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.243-3

E. IMPORTANT: Contractor ☐ is not. ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 097779698

The purpose of this modification is to approve the Revised Work Plan and Cost Estimate submitted by the Contractor on 4-25 and accepted by the TOCOR on 5-11

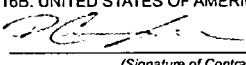
This modification increases the period of performance to June 30, 2018.

This modification also increases the ceiling of this Task Order by \$238,706.88 which brings the total estimated ceiling from \$804,424.38 to \$1,043,131.26.

This modification also provides incremental funding in the amount of \$62,500.00 which brings the total obligated amount from \$802,095.67 to \$864,595.67.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Patrice L. Cunningham	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 05/24/2017

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-14-020/0005/004PAGE OF
2 3NAME OF OFFEROR OR CONTRACTOR
SRA International, Inc.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>TOCOR: Robert Benson Max Expire Date: 06/30/2017</p> <p>LIST OF CHANGES:</p> <p>Reason for Modification : Supplemental Agreement for work within scope</p> <p>Total Amount for this Modification: \$238,706.88</p> <p>New Total Amount for this Version: \$1,043,131.26</p> <p>New Total Amount for this Award: \$1,043,131.26</p> <p>Obligated Amount for this Modification: \$62,500.00</p> <p>New Total Obligated Amount for this Award: \$864,595.67</p> <p>Incremental Funded Amount changed: from \$802,095.67 to \$864,595.67</p> <p>CHANGES FOR LINE ITEM NUMBER: 1</p> <p>Total Amount changed from \$804,424.38 to \$1,043,131.26</p> <p>Obligated Amount for this modification: \$62,500.00</p> <p>Incremental Funded Amount changed from \$802,095.67 to \$864,595.67</p> <p>CHANGES FOR DELIVERY LOCATION: OW-OWOW-OCPCD-MPCB</p> <p>Amount changed from \$804,424.38 to \$1,043,131.26</p> <p>NEW ACCOUNTING CODE ADDED:</p> <p>Account code:</p> <p>17-18-B-87DE17-202B88-2505-1787EE7001-001</p> <p>Beginning FiscalYear 17</p> <p>Ending Fiscal Year 18</p> <p>Fund (Appropriation) B</p> <p>Budget Organization 87DE17</p> <p>Program (PRC) 202B88</p> <p>Budget (BOC) 2505</p> <p>Job # (Site/Project)</p> <p>Cost Organization</p> <p>DCN-LineID 1787EE7001-001</p> <p>Quantity: 0</p> <p>Amount: \$62,500.00</p> <p>Percent: 5.99158</p> <p>Subject To Funding: N</p> <p>Payment Address:</p> <p>RTP Finance Center</p> <p>US Environmental Protection Agency</p> <p>RTP-Finance Center (AA216-01)</p> <p>109 TW Alexander Drive</p> <p>www2.epa.gov/financial/contracts</p> <p>Durham NC 27711</p> <p>Delivery Location Code: OW-OWOW-OCPCD-MPCB</p> <p>Continued ...</p>				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-14-020/0005/004PAGE OF
3 3NAME OF OFFEROR OR CONTRACTOR
SRA International, Inc.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Robert Benson US EPA-OW-OWOW-OCPD-MPCB 1200 PENNSYLVANIA AVE., NW MC-4504-T WASHINGTON DC 20460 FOB: Destination Period of Performance: 06/18/2014 to 06/30/2017				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 005		3. EFFECTIVE DATE 07/26/2017		4. REQUISITION/PURCHASE REQ. NO.	
5. PROJECT NO. (If applicable)		6. ISSUED BY HPOD		7. ADMINISTERED BY (If other than Item 6) CODE	
HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460		8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) SRA International, Inc. Attn: NA 4300 FAIR LAKES COURT Fairfax VA 22033		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11)	
CODE 097779698		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-14-020 0005 10B. DATED (SEE ITEM 13) 06/18/2014	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
See Schedule Net Decrease: -\$37,500.00

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.232-22

E. IMPORTANT: Contractor ☒ is not. ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 097779698

The purpose of this modification is to de-obligate \$37,500.00 which brings the total obligated amount from \$864,595.67 to \$827,095.67.

TOCOR: Robert Benson Max Expire Date: 06/30/2017

LIST OF CHANGES:

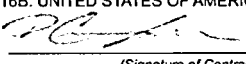
Reason for Modification : Funding Only Action

Obligated Amount for this Modification: -\$37,500.00

New Total Obligated Amount for this Award: \$827,095.67

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Patrice L. Cunningham	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 07/26/2017

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-14-020/0005/005PAGE OF
2 2NAME OF OFFEROR OR CONTRACTOR
SRA International, Inc.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Incremental Funded Amount changed: from \$864,595.67 to \$827,095.67 CHANGES FOR LINE ITEM NUMBER: 1 Obligated Amount for this modification: -\$37,500.00 Incremental Funded Amount changed from \$864,595.67 to \$827,095.67 CHANGES FOR ACCOUNTING CODE: 17-18-B-87DE17-202B88-2505-1787EE7001-001 Amount changed from \$62,500.00 to \$25,000.00 Percent changed from 5.99158 to 0 Delivery Location Code: OW-OWOW-OCPCD-MPCB Robert Benson US EPA-OW-OWOW-OCPCD-MPCB 1200 PENNSYLVANIA AVE., NW MC-4504-T WASHINGTON DC 20460 FOB: Destination Period of Performance: 06/18/2014 to 06/30/2017				